

Coorparoo State School

Parents & Citizens Association

MINUTES OF GENERAL MEETING

Tuesday 14th May 2024 at 7.00 pm in the school library and via Zoom

Present	Refer to attendance register in Dropbox folder for meeting.
Date	Tuesday 14 th May 2024
Time	7:00pm

1. Welcome to members	The President welcomed members and visitors to the meeting. Welcome to Country was also shared.
2. Apologies	There was an apology from Vice President, Pete Lambert.
3. Confirmation of previous minutes	The minutes of the previous meeting were tabled for review. No edits were required. It was resolved by attendees that the President be authorised to sign the minutes of the 12 th March Annual General Meeting as a correct record. Moved: Sharnie Harmon Seconded: Sarah Barros
4. Business arising from previous minutes	Seeking a solution for a future online storage solution due to the inability for everyone to access Dropbox. The new solution must be safe given privacy rules but also accessible for the executive team to update any registries they look after and file reports. Looking to collaborate seamlessly on registries without the need for manual changes. Move to review further and present options.
5. Correspondence	The Correspondence Register has been updated to include: <ol style="list-style-type: none"> 1. Elaine Chong and Melissa Lyons to attend the P&C Queensland Conference in the Gold Coast from 17-19 May. 2. Email from the music captain's parents around an active Music working group. Been shared with the music teachers for further review. There was a decision made years ago to remove the music sub-committee. 3. Tuckshop to stop trading on Mondays due to the volume of online orders.
6. P&C Executive Decisions	There were no Executive Decision since the last meeting.
7. P&C Calendars	The P&C Essentials Calendar and P&C Events Calendar were noted. The P&C were updated in terms of the Musical being showcased in August. A total of 75 students will perform over the four productions scheduled. A discussion held around budgeting

	<p>forecast. Motion to understand expenditures and costs involved in order to fit into overall Treasurer’s budget.</p> <p>The P&C noted that the Spellathon is progressing well</p>
8. Treasurer’s Reports	<p>Jo Sonter, Treasurer, provided the following financial update:</p> <ul style="list-style-type: none"> • At the end of February: <ul style="list-style-type: none"> ○ Net assets of \$178K ○ Cash position of \$168,846 ○ Inventory position of \$26,681 <p>The Treasurer’s full report is available on Dropbox. Motion request to understand the breakdown of the budget proposed in a separate exec meeting Moved: Jo Sonter Seconded: Stacy West</p>
9. SCLO, Uniform Shop, Tuckshop	<p>Leisa Whybird, SCLO, provided an update on:</p> <ul style="list-style-type: none"> • The Bush Dance has now been communicated with the school community for June 14th. • Application for a permit was sought after due to changes to the liquor license rules. This permit amounted to \$70. • Volunteers are still required for the uniform shop and tuckshop. Camp Australia has offered to assist where possible. • The tuckshop continues to vary their menu and add new options, including options for those with dietary allergies such as gluten free pizza now on the menu <p>The SCLO’s full report is available on Dropbox. It was unanimously resolved to accept the report. Moved: Leisa Whybird Seconded: Stacy West</p>
Sub-committee Reports	<p>MUSIC</p> <ul style="list-style-type: none"> - Teachers looking at idea of a parent or community music working group <p>SWIM CLUB</p> <p>Swim club will recommence in Term 4, but Term 1 resulted in a great result with a profit of \$5,500.</p> <p>Hire agreement has now been signed</p>
10. P&C Activities / Fundraising	<p>GRANTS UPDATE</p> <p>None received.</p> <p>EVENTS/FUNDRAISING</p> <ul style="list-style-type: none"> • Spellathon – \$20,500 raised so far. Final report due back next meeting. • Other items proposed during the course of the rest of the year include Trivia, Disco, and proposal to start working on next year’s Mother and Father’s Day stalls with someone fully assigned to be responsible.

	Motion to catch up and focus on future fundraising efforts in a separate exec meeting Moved: Stacy West Seconded: Sarah Barros Stacy West updated the P&C on communications, including the current review of requirements to improve the school hall's equipment.
11. Principals Report	The P&C noted the Principal's update: <ul style="list-style-type: none"> • 810 students currently enrolled. • Actively engaged in recruiting new Prep students for 2025. • Early Childhood celebration occurred on 21st May for Prep and future Prep students. • School-led review underway with an evaluation team meeting occurring on 20th May. The P&C Exec and School Council will be invited to meet and hear about the review process • AFL Academy continues to go from strength to strength, along with touch football and netball. • Artist-in-residency project currently underway with Liz De Luca • Revitalisation project of our school theatre underway. The Principal's full report is available on Dropbox. It was unanimously resolved to accept the report. Moved: Dean Murphy Seconded: Joanne Heilbronn
12. General Business	Push to consider an earlier time for the start of each general meeting. Suggestions for 6pm or alternative day. Execs to confirm new time if changed.
13. New memberships	Nil
14. Closure	Meeting closed at 8:16pm Next meeting will be held on Tuesday 16 th July at 7pm

Confirmed by

Sarah Barros, CSS P&C President

Date: