



COORPAROO STATE SCHOOL Parents and Citizens Association



Minutes of General Meeting Monday 18th November 2025 at 6:00pm in library

Attendees: Sarah Barros, Kym Amor, Eliza Smith, Liam Morrison, Leisa Whybird, Jo Heilbron, Natalie Moller, Nadine Tongia, Natalie Halligan, Paulina Sliedrech

Online: Jo Sonter, Samantha Smith, Joe Kelly

Apologies: Rewa Henderson, Katie Lilley, John Kennedy

No.	Topic	Discussion
	Meeting opening	
1	<ul style="list-style-type: none"> Acknowledgement of country Apologies Confirmation of Minutes of Previous Meeting 	<p>The general meeting followed on from our Annual General Meeting, and opened at 6:00pm.</p> <p>The President welcomed members and visitors to the meeting. Acknowledgment of Country was shared.</p> <p>Apologies were given for</p> <p>The minutes of the previous meeting were tabled for review. No edits were required, and acceptance of the minutes were approved.</p> <p>Motion to approve: Liam</p> <p>Seconded: Eliza</p>
2	Business arising from previous minutes	<ul style="list-style-type: none"> CMS contact to confirm Exec Positions to have Blue Cards in June MSA emergency lunch trial not successful Traffic Safety messaging around school Tennis Club coordinator handover Complete MT folder transferal from Dropbox
3	Correspondence	<p>Address by Joe Kelly</p> <ul style="list-style-type: none"> Tackling Nitrous Oxide addiction in the community Community Garden in Stones Corner Progressing renewable energy targets
4	P&C Executive Decisions	<ul style="list-style-type: none"> Tuckshop menu and staff/hiring in 2026 (see report below)
5	P&C Calendars <ul style="list-style-type: none"> Essentials Calendar Events Calendar 	<p>Events Calendar:</p> <p>2025:</p> <ul style="list-style-type: none"> Colour Run - reschedule? Christmas Concert – tuckshop food and drink service + raffle (26 November) <p>2026: See attached</p> <p>Essentials calendar: 2026 – see attached</p>
6	Treasurer's Report	<p>Treasurer report was delivered by Liam Morrison (shadow Treasurer):</p> <ul style="list-style-type: none"> P&L 3600 Balance \$140,000 broken down as per report Sufficient cash position for one year of expenses Paid annual membership to CMS and musica licence



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		<ul style="list-style-type: none"> • Tuckshop again has made a loss; there is now in play a solid plan to turn this around. Treasurer thanked Rewa for her continuing work in this space and Sam Smith for her work in the background toward tuckshop revitalisation. • Goal remains to build on the current cash position to be able to contribute to financing facilities upgrades and initiatives at the school. • Treasurer again recommends putting out feelers in the CSS community for grant writers for the P&C.
7	SCLO, Uniform Shop, Tuckshop <ul style="list-style-type: none"> • Report 	<ul style="list-style-type: none"> • Raffle Comms for Touch of Xmas concert well underway • Kym/Katie and Exec to meet to discuss way forward with emergency lunches and how managed between tuckshop and the school • Uniform shop fittings for all new families have started • Communication with new parents about the parent rep scheme to new 2026 prep families.
8	Swim Club and Tennis Sub-Committee <ul style="list-style-type: none"> • Report 	<ul style="list-style-type: none"> • Potential for Sam Smith to take on the Tennis Coordinator role.
9	P&C Fundraising and Activities	<ul style="list-style-type: none"> • Decision made to cancel the Colour Run this year due to lack of proper risk assessment yet to be conducted. • Movie night 27th Feb 2026 expenditure \$1485 approved • Jake Barros to create a 150th memories trailer from archival footage for the Movie and Welcome Night • New year callout for specific fundraising activities and exec positions.
10	Principal Verbal Report See details in circulated report after meeting	<ul style="list-style-type: none"> • Step Up Day and transitions to new levels across the school • New communications plan for the school to be released in T1 2026 • Aquathlon participation numbers– would like to be improved next year. • WHS updates • Celebration of student successes, Year 5&6 camps and Murphy Performing Arts Academy highlights of T4 2025. • Infrastructure continues in Wolff park/staff car park throughout T1 2026 • Looking at 33 possibly 34 classes for the 2026 year • 26th November Strike day forthcoming
11	General Business	<ul style="list-style-type: none"> • New emergency lunch protocol. • Traffic Safety messaging around school • Tennis Club coordinator handover • Complete MT folder transferal from Dropbox



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		<ul style="list-style-type: none">• Specific fundraising goals for the P&C to be developed.• Find new musical directors for musical
13	Meeting close - Meeting closed at 8:01PM	
<i>The next P&C will be our Tuesday 9th February 6-7:30pm in library.</i>		